



Terms and Conditions for Uppsala Union of Engineering and Science Students' Virtual Career Fair Utarm 2021, 11 November 2021

By submitting this Initial registration, you accept the following terms.

This registration is binding from 2021-06-04 and cancellation will result in an administrative fee (See section §14)

§1. Definitions

- §1.1 Utarm is in this agreement called the Organizer and the registrator is called the Exhibitor.
- §1.2 Jexpo is the registration system.
- §1.3 The Initial registration refers to the registration process which is open **2021-04-21 to 2021-05-28**
- §1.4 The Complete registration refers the registration period where the exhibitor submits company information and applies for extra services and events. The Complete registration is open from **2021-08-09 to 2021-09-03**
- §1.5 The fair platform is the virtual platform where the students and the exhibitors interact and where companies post their jobs and set up their stall. The platform is provided by Graduateland.

§2. Parties and agreement

- §2.1 This agreement is concluded between Utarm and the Exhibitor.

§3. Validity

- §3.1 This agreement is valid from the moment of the Exhibitor's submission of the Initial registration until full payment to the Organizer has been received.



§4. Exhibition Package and Cost

§4.1 The Organizer will provide the Exhibitor with Utnarm's Base Package.

§4.2 Utnarm's Base Package costs 19 000 SEK and includes:

- 1 day virtual fair at fair.utnarm.se/events
- Virtual stall on the platform with the opportunity to include marketing material such as videos, pictures, and text
- Opportunity for the Exhibitor to chat with students through voice-, video- and text
- Scheduled meetings between the Exhibitor and the students
- Up to four (4) company representatives online and active at the same time
- Market up to three (3) job advertisements on the platform
- Opportunity to filter among online students and reach out to them
- General statistics from the fair
- Climate compensation with a minimum of 1 ton of CO₂ -equivalents
- Exposure on the platform before and after the fair
- Exposure through Utnarm.se in the company catalogue
- Talent pool, continue initiated conversations on the platform after the fair
- Technical support before and during the fair
- Contact person from the Organizer.

§5. The Exhibitor's Responsibilities

§5.1 The Exhibitor is required to provide information and material for the Exhibitor catalogue and registering to the event on the platform before 2021-09-03, when the Complete registration closes. If the material is not sent in the right format or not in time, the Organizer has the right to exclude the Exhibitor from the Exhibitor catalogue.

§5.2 The Exhibitor is required to create a virtual booth and set it online before 2021-10-28. If the virtual booth is not created in time, the Organizer has the right

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www.utn.se		752 37 Uppsala	Polacksbacken hus 73



to exclude the Exhibitor from the fair. The Exhibitor will still be billed for all orders submitted to the Organizer.

§5.3 The Exhibitor shall not lead students away from the fair platform for communication purposes such as chat forums or video calls during the fair unless approved by the Organizer or when using the breakout room service.

§5.4 The Exhibitor ensures that the Exhibitor space is always manned during the opening hours of the Fair.

§5.5 The Exhibitor agrees to create a profile on the platform hosted by Graduateland. As a user of the platform, the Exhibitor must accept Graduateland's terms and conditions upon registration. These can be found here: [Terms Graduateland](#)

§6. The Organizer's Responsibilities

§6.1 Should a fault of a service provided by the Organizer be observed, the Organizer should at first hand be allowed to remedy the fault if possible. The Exhibitor has, if not able to use the service due to the fault, right to fair compensation corresponding to the value of the faulty service and the period during which the service was unavailable.

§7. Rights

§7.1 The Exhibitor is not allowed to use the Organizer's logos without the written consent of the Organizer.

§8. Orders and Participation

§8.1 Orders shall be submitted in the way assigned by the organizer.

§8.2 The organizer reserves the right to chose which exhibitors are allowed to participate as an Exhibitor at the fair after the initial registration has closed. Exhibitors who are not chosen will not be charged any fee.

§9. Payment

§9.1 Payment is made within 30 days of the invoice being issued, unless otherwise agreed with the Organizer. Detailed prices will be published on www.utnarm.se. The Organizer has the right to withdraw the price of the base kit for the fair (19 000 SEK) in advance. The Exhibitor can choose to be invoiced with e-invoice or PDF-invoice in the registration. If the Exhibitor chooses this billing option then the

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Exhibitor is responsible for ensuring that the e-mail address stated is correct. The Exhibitor is responsible for ensuring that the invoice enters their internal system.

§9.2 If the Exhibitor chooses to be invoiced with a paper invoice, the Exhibitor assures that the billing address stated is correct. An administrative fee of 30 SEK will be added if the Exhibitor chooses to be invoiced with a paper invoice.

§9.3 If the billing address is changed after the fair day, 2021-11-11, without the Organizer being notified or if the specified email address for the e-invoice is wrong, the Exhibitor will be charged with an additional fee of 50 SEK.

§10. Late Payment

§10.1 If the payment is not received before the due date, interest will be applied in accordance with the Swedish Interest Act. The Exhibitor is charged an administrative fee of 45 SEK if a reminder invoice is sent out by mail.

§11. Covid-19

§11.1 The fair, events and contact talks will be executed according to the Covid-19 regulations and restrictions. If an event or contact talk can not be executed in a satisfying way for the Exhibitor or the students due to a change in regulations regarding Covid-19, the event will be cancelled at no cost to the Exhibitor or Organizer.

§12. Exposure Packages and Additional Services

§12.1 Application for exposure packages and additional services in the Complete registration are binding after the application has closed unless otherwise stated by the Organizer. As the availability of extra exposure packages is limited, the Exhibitor will be contacted after the Complete registration closes regarding the extra exposure the Exhibitor have applied for. The contents of the exposure packages will be specified in the Complete registration.

§13. Events and Webinars

§13.1 Application for events and webinars is an application of interest and the Exhibitor will be contacted by the Event managers to create an event which is to the Exhibitor's satisfaction. The application is binding when a separate deal has been signed unless otherwise stated by the organizer.

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§14. Physical Contact Talks

§14.1 The application of interest for contact talks is binding only after the Exhibitor has sent in the Complete registration. Due to limited availability, the Organizer reserves the right to exclude any exhibitor in participating, the Organizer will notify this before 2021-10-01. The Organizer reserves the right to not offer physical contact talks.

§15. Cancellation

§15.1 If the Exhibitor is to cancel the registration, the following applies:

- Cancellation before 2021-06-05 - free of charge
- Cancellation between 2021-06-05 and 2021-08-08 – half base kit is charged, 9 500 SEK.
- Cancellation after 2021-08-08 – full base kit is charged, 19 000 SEK.

§15.2 The application of additional services is legally binding after 2021-09-03

§16. Force Majeure

§16.1 Should the contents of the contract become significantly impeded as a result of external circumstances beyond the scope of the parties, such as measures taken by public authorities, war, mobilization, enhanced defence preparedness, fire, labor shortage, labor dispute, natural disaster, adverse weather conditions, bankruptcy, any party may, if it can be assumed that the aggravating circumstance is not of a temporary nature, withdraw from the contract without liability. The party wishing to withdraw from the agreement shall inform the other party in writing without reasonable delay after the aggravating circumstance has become known to them.

§17. Disputes

§17.1 Disputes related to this agreement will be settled by the Swedish court according to Swedish law.

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